

Republic of the Philippines
CGO IMUS CITY LGU
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO IMUS CITY LGU in the CSC website:

NAHNEY G. ALCE
HRMO V

Date: 5/19/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Chief of Hospital II	1132	25	98886	Doctor of Medicine; with Master's Degree in Hospital Administration or relevant field (e.g. Public Health, Business Administration)	120 hours of managerial training in the last two (2) years	At least five (5) years of experience in managerial or supervisory position in a healthcare facility setting	R.A. 1080	N/A	Ospital ng Imus
2	Accountant I	1145	12	26052	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	R.A. 1080	N/A	Ospital ng Imus
3	Administrative Officer II (Budget Officer I)	1146	11	23877	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Ospital ng Imus
4	Administrative Aide VI (Accounting Clerk II)	1155	6	16200	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Ospital ng Imus
5	Carpenter II	1172	5	15275	Elementary School Graduate	None required	None required	Carpenter (MC No. 10, s. 2013-Cat. II)	N/A	Ospital ng Imus
6	Nurse I	1310	15	33575	Bachelor of Science in Nursing	None required	None required	R.A. 1080	N/A	Ospital ng Imus
7	Nurse I	1317	15	33575	Bachelor of Science in Nursing	None required	None required	R.A. 1080	N/A	Ospital ng Imus
8	Nurse I	1318	15	33575	Bachelor of Science in Nursing	None required	None required	R.A. 1080	N/A	Ospital ng Imus
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 04, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KIRK C. CAPARAS, Rpm

Administrative Officer IV (Human Resource Management Officer II)
Poblacion IV-B, City of Imus / Ospital ng Imus, Pedro Reyes St., Mala
themushrhub@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.